

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the left and right sides of the page, framing the central text. The central area is a plain white background.

Green Space Master Planning

Morse Park Master Plan



The Green Space



Future Fire Department Space Needs

- ▶ The assessment will yield the approximate size.
- ▶ We will also be able to do test fits.
- ▶ We will need to determine the proper location of the future department and possible police expansion in the future prior to the assessment of the entire Green Space for a Master Plan.

The Process

- ▶ 1. **Kick-Off Meeting:** The project will kick off with a meeting with the firm and the Town Staff to review and refine the proposed scope of services. At this time, we will confirm project goals and deliverables, and reach a consensus on a project schedule, including milestones and the structure of any required meetings
- ▶ 2. **Site Assessment:** This will include an analysis by the Design Team of the existing natural and man-made conditions within the project site and will require the Town assemble and provide copies of all existing mapping, environmental inventories, and other baseline documents for an evaluation of opportunities and constraints within the project site as well as the adjacent roadways along the site and nearby parcels

Specifically, this will include:

- ▶ Identification of soil types, site topography (if received by Owner), drainage patterns, flood plains, wetlands, and environmentally sensitive areas based on available mapping, no new delineations to be performed.
- ▶ Identification of possible engineering issues, such as existing buried water and sewer availability or overhead utilities, areas of potential flooding, potential right-of-way width increases, existing structures, and general observation of site drainage.
- ▶ Identify adjacent land uses, zoning information, and potential pedestrian/bicycle connections. Understanding this information will be helpful when considering future uses, improvements, and connectivity.
- ▶ A list of potential design elements and programming efficiency.
- ▶ Identify potential permits necessary for future site development.
- ▶ Make recommendations for extensions of services as appropriate.

Recreational Needs Assessment

- ▶ **Generate a survey for public input and evaluate results.** The Consultant will generate a survey for the public to provide input which will help guide the development of the park master plan. We will provide an internet-based format for capturing responses (Survey Monkey) and provide the Town with a hard copy for distribution if desired.
- ▶ **Open House Meeting #1:** The Consultant will conduct a one-day drop-in input session for the public in order to gain a better understanding of the perceived desires and needs of Town residents and other public stakeholders. This feedback, along with other public input obtained from surveys, and social media platforms will be incorporated into the master plan document summarizing the results of this public feedback. This feedback will then be used as a basis for the development of the master plan design.
- ▶ **Focus Group Interviews:** The Consultant will conduct four (4) focus group interviews with specific entities to gather additional input regarding specific aspects or topics that are related to the park and user interests. The participants are typically a relatively homogeneous group that will participate. Some ideas include Town Council Members, Outdoor Club, Youth Organizations or Economic Development.

Park Master Planning

- ▶ **Park Master Planning:** Prepare (2) alternative park master plans based on the opportunities and constraints identified in the site assessment phase, as well as the desired public park elements and site amenities identified during the kickoff meeting and public input. Public input obtained during the open house meetings will be used as the basis for the development of the master plan design.
- ▶ **Public Meeting** A second final public meeting will be conducted in which the two concept designs will be presented to the public to solicit comments and suggestions related to the park proposals and design options. The Consultant will work with Town Staff to review public comment to prepare a final park design to present to Town Council.

Park Master Planning

- ▶ **Final Master Plan:** The selected design option will be refined in order to develop the final Master Plan. The plan produced will be the Green Space Park Master Plan and include all site amenities along with facility recommendations, phasing plan and a projection of project costs broken down by site elements. Each of these project elements will be provided in a format that is easily included in grant applications.
- ▶ **Town Council Presentation** A meeting with Town Council will be conducted to summarize the planning process including public input, concept designs, final master plan, and implementation plan for comments.

Questions